



Heritage School
651 N. Wayne Ave.
Wayne, PA 19087
610-688-6342
610-989-0591 (fax)
www.heritagekids.org
heritage@coswayne.org
Donald D. Dawes
Director

Employment Application

Full Name _____ Date: _____

Phone Number/Email _____

Permanent Address _____

City _____ State _____ Zip _____

Birthday (month + day only): _____ (for celebration purposes only)

How did you hear about employment opportunities at Heritage School: _____

Education

Name of School	Address	Years Completed/Degree

Professional Certifications

Type of Certification	State	Field/Subjects	Issued	Expires

Employment

Company Name	Telephone
Address	Employed from: To:
Job Title	Name of Supervisor
Describe Your Work	

Company Name	Telephone
Address	Employed from: To:
Job Title	Name of Supervisor
Describe Your Work	

Company Name	Telephone
Address	Employed from: To:
Job Title	Name of Supervisor
Describe Your Work	

Describe any paid or voluntary experience with children

Spiritual Background (State briefly your relationship with God, include conversion experience)

Technical Skills (Describe any additional skills, such as computer/interpersonal skills)

Church Presently Attending: _____ Member? Yes _____ No _____

Pastor's Name: _____

List church-related activities in which you participate: _____

References

Employer Reference

Name	Position
Address	Telephone
Your association with reference:	

Employer Reference

Name	Position
Address	Telephone
Your association with reference:	

Personal Reference

Name	Position
Address	Telephone
Your association with reference:	

Have you ever participated in, been accused or convicted of, or plead guilty or no contest to any type of abuse or sexual misconduct? Yes_____ No_____

Have you ever been convicted of a felony or a misdemeanor? Yes_____ No_____

If you have answered yes to either of these questions, please explain below.

DISCLAIMER

The undersigned applicant hereby certifies that the information contained on this Application for Employment is true and correct, and I have not omitted any facts which I reasonably believe would reflect unfavorably on the decision to hire me. In addition, I hereby authorize Church of the Saviour/Heritage School to contact any person or institution I have listed on this Application for Employment (unless otherwise indicated), and to independently verify the correctness of the information I have provided.

It is also understood that this contract can be terminated by either the Heritage School Board of the Church of the Saviour or the employee with a 30-day notice, or immediately if the employee is unable to perform the duties assigned in a competent, Christian and professional manner.

SIGNATURE_____

DATE_____

**Heritage School is a ministry of Church of the Saviour
and accredited by
the Association of Christian Schools International
www.heritagekids.org
Fax (610) 989-0591**